



Safeguarding Statement

Bincombe Valley Primary School is committed to safeguarding and promoting the welfare of children and requires all staff, volunteers and visitors to share this commitment.

Visitor Procedures

- All visitors must sign in at the Main Reception
- All visitors will be issued with an appropriate pass which must be displayed at all times whilst on the site.
- All visitors must sign out of the main reception when leaving the site and return their visitors pass.
- **Mobile Phones:** to protect our children we respectfully ask that you do not have your phone out or use it during your time in the school building.
- **Photographs & Videos:** under no circumstances should you take photographs or make videos of our children whilst at our school.
- Please be advised that people responsible for **safeguarding in our school** are detailed on your visitors pass. Please talk to one of these people should you have any safeguarding concerns. Our first priority is that all children feel happy and safe in our school.
- Please be advised that our Emergency Evacuation/Emergency Lock down Procedure is detailed on your visitors pass.